

NAVY CHILDREN SCHOOL, 104 AREA, VISAKHAPATNAM

NCS/104/07/2018

CIRCULAR TO PARENTS – 03/18

25 Jan 18

Dear Parents,

1. Parents are requested to note that this year the school will be celebrating the Annual Day and Sports Day as one event namely the Annual Cultural Cum Sports Meet 2017-18 as follows:

<u>Ser.No</u>	<u>Classes</u>	<u>Date</u>	<u>Timings</u>
(a)	Kindergarten	31-01-2018 (Wednesday)	1000 hrs – 1100 hrs
(b)	I to Xth	31-01-2018 (Wednesday)	1530 hrs – 1730 hrs

2. Parents are requested to make a note of the following schedule.

29-01-18 (Monday)	Holiday for non participants Normal working day for all participants
30-01-18 (Tuesday)	1. Holiday for non-participants. 2. Rehearsals for participants as follows: (a) Dress rehearsals for LKG & UKG - 0830 to 1000 hrs (b) Final Dress rehearsals for Classes I to X - 1100 to 1300 hrs.
31-01-18 (Wednesday)	Final Day – (1) Holiday for non-participants (2) Participants of KG to report to school at 0800 hrs by own transport to their respective teacher incharges. (3) Participants of Classes I to X to report to school at 1300 hrs to their respective teacher incharges.

Note: Bus facility will be provided for participants of classes I to X as follows:-

<u>Date</u>	<u>Timings</u>	<u>Remarks</u>
30-01-18 (Tuesday)	0930 hrs -1330 hrs	Pick up at 0900 hrs from respective points Dropping at 1330 hrs
31-01-18 (Wednesday)	1300 hrs - 1730 hrs	Pick up only at 1230 hrs from respective points. No dropping, parents requested to collect their wards on completion of programme from respective teacher incharges.

GENERAL POINTS

1. MAIN GATE WILL REMAIN CLOSED AFTER THE CHIEF GUEST ARRIVES.
2. NO CAMERAS AND VIDEO CAMS ARE ALLOWED. THE SCHOOL WILL PROVIDE PHOTOGRAPHY & VIDEOGRAPHY BY COMMAND PHOTO SECTION. PHOTO PRINTS & CD COPIES CAN BE ORDERED LATER FROM THE SCHOOL. PARENTS SHOULD NOT GET UP IN BETWEEN AND OBSTRUCT THE PROCEEDINGS OF THE PROGRAM.
3. PARENTS ARE REQUESTED TO COLLECT THEIR WARD FROM THE RESPECTIVE TEACHER INCHRGES ONLY AFTER THE CHIEF GUEST DEPARTS.
4. PARENTS WILL NOT LEAVE BEFORE THE CHIEF GUEST DEPARTS. THEY WILL WAIT FOR IMPORTANT ANNOUNCEMENTS AT THE END OF THE PROGRAMME AFTER THE NATIONAL ANTHEM.

NOTE: CRECHE FACILITY IS AVAILABLE FOR CHILDREN BELOW 5 YEARS IN THE SCHOOL CAMPUS IN THE KG BLOCK.

CHILDREN ARE NOT ALLOWED TO ACCOMPANY PARENTS

Co-operation of all parents is requested

(Mrs Srividya)
Headmistress

